

- Amy Waites
- Greg Embry

The purpose of the Behavior Intervention Team is to assist the college in establishing an early intervention method including an interview process and system designed specific to the situation and needs of the individual. The BIT team acts as a resource to address issues with students and the campus community before issues become problematic.

A manual of processes, procedures, and committee work should be developed and passed to subsequent committee Chair. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

- Mario Hodge, Team Lead
- Jerri Carroll
- Michael Barnette
- Tina Shaw
- Jennifer Steele
- Brandy Mitchell (ad hoc member as needed)

Catalog and Policy Committee (Administrative Support: Cindy Entrekin)

The Catalog and Policy Committee is appointed by the President and is comprised of college administrators. This committee is responsible for the annual college calendar and policy review and development and applicable guidelines and procedures. The committee will meet bi-annually with additional meetings scheduled as the need arises. Minutes of meetings will be distributed to each committee member. The committee will be appointed annually by the President.

A manual of processes, procedures, and committee work should be developed and passed aloi32029m0 G(The)

Appreciation. The committee will be appointed annually by the President or designee unless determined otherwise at the discretion of the President.

A manual of processes, procedures, and committee work should be developed and passed to subsequent committee Chair. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

- Annette Hatch, Chair
- Mel Borden
- Sharrene Fuller
- Erin Brock
- Gerald Creel

The Curriculum Committee is comprised of the Division Chairs/Directors, Registrar, Workforce and Industry Training Director, Adult Learning Director, Dean of Academic Instruction, and Dean of Workforce and Economic Development. The committee is responsible for program review, review and approval of curriculum additions, deletions, and changes to instructional programs. The committee is appointed annually by the President or designee unless determined otherwise at the discretion of the President.

A manual of processes, procedures, and committee work should be developed and passed along to next Chair appointee. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the appropriate Instructional Dean and the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

- James Hurst, Chair
 - Scotty Carr
 - Amy Collins
 - Pat Murphy
 - Maribeth Farr
 - Jennifer Steele
 - Lynn Chambers
 - Rob Davis
 - Brandy Mitchell (non-voting member)
 - Michael Barnette (non-voting member)
 - Cindy Entrekin (non-voting member)
 - LaResea Embry (non-voting member)
 - Stephanie Miller (non-voting member)
 - Jerri Carroll (non-voting member)
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The Emergency Operations Committee establishes the Emergency Operations Plan (EOP), reviews the EOP annually, makes recommendations on safety and security issues and develops policy and procedures to address all safety and security concerns for students, faculty, staff, IT, and other interests of CACC. The committee appointments may be revised as needed by the President or designee unless determined otherwise at the discretion of the President.

A manual of processes, procedures, and committee work should be developed and passed along to next Chair appointee. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days of Institutional Effectiveness

- Scott Hardy, Chair
- Misty Anderson
- Kathleen Thompson
- Gina Wall
- LaResea Embry
- Lubecca Marbury
- Paige Scott
- Ben Bailey
- Josh Nelson
- DJ James

Each career technical and health science program of the College shall establish a Program Advisory Committee. The Program Advisory Committee will include representatives from business and industry, economic development authorities, and chambers of commerce. Each member should be able to provide expertise to the program and employment assistance to graduates. Membership on each committee must be submitted to the appropriate Instructional Dean for final approval by the President. The role of these committees is to advise and make recommendations concerning curriculum relevancy, equipment, technology advancements, and employment opportunities. The Program Advisory Committee provides a vehicle for productive communication on how the College can better serve the business and industry community. **A current list of advisory committee members should be submitted to the appropriate Instructional Dean no later than August 30 of each year.** Each committee member's name, job title, mailing address, email address and phone number must be included. Programs with one instructor should have five or more committee members while programs with more than one instructor should have seven or more committee members. Advisory meetings should be scheduled twice per year and notification of the meeting schedule should be provided to the appropriate Instructional Dean. Agendas should be developed prior to each meeting and submitted to Instructional Services. All committees shall meet a minimum of twice per year. A chair shall be appointed, from among the industry representatives, for (r)-16(yu903 612 2 0g)10(3)4(ve)4(losed

The Scholarship/Financial Committee is appointed by the President and is comprised of faculty, staff members, and students (*student(s) should be Student Government Association (SGA) member and will be selected by College Deans. Student(s) will assist with establishing procedures only*). This committee will recommendation to the President Scholarship award distributions (excluding athletes) for institutionally controlled scholarships. The Scholarship Committee will meet once per semester with additional meetings scheduled as the need arises. Minutes of meetings will be distributed to each committee member. The committee will be appointed annually by the President.

The Committee also reviews the financial aid appeals. To facilitate this process, upon receipt of appeals and supporting documentation, academic transcripts are reviewed by the Committee. The Committee will review all information and approve or deny a student's appeal in accordance with Federal Student Aid regulations. The Committee will meet on a regular basis to ensure student submissions are reviewed in a timely manner. Appeal results are recorded on the Committee spreadsheet for the Financial Aid Office to send an electronic notification of appeal decisions to the appealing student.

A manual of processes, procedures, and committee work should be developed and passed along to next Chair appointee. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

- Stephanie Miller, Chair
 - Pat Murphy
 - James Hurst
 - Dana Thomas
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- Amy Collins
- Stacy Jackson
- Carla Wurtz

The Strategic Advisory Council represents all functional units of the college. With input from across the college, the Council reviews and recommends revision of the College mission, goals and strategic plan. Through annual needs assessment and planning the committee provides cross functional input, guidance and recommendations that drive college-wide budget development. The Council facilitates cross functional comprehensive communication to and among all units of the College. The President will appoint ad-hoc committees as necessary to accomplish College goals. Committee members will serve as liaisons to their respective functional areas providing relevant information throughout their departments. The Council will meet at least twice a year (Fall and Spring). The Council will be appointed annually by the President.

A manual of processes, procedures, and committee work should be developed. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

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| ○ Jeff Lynn, Chair | ○ LaResea Embry | ○ Brandy Mitchell |
| ○ Almitra Ankton | ○ Cindy Entrekin | ○ Pat Murphy |
| ○ Ben Bailey | ○ Kendal Entrekin | ○ Lisa Sawyer |
| ○ Michael Barnette | ○ Maribeth Farr | ○ Paige Scott |
| ○ Melody Borden | ○ Scott Hardy | ○ Tina Shaw |
| ○ Andi Burks | ○ Karen Hayes | ○ Jennifer Steele |
| ○ Robin Calvert | ○ Mario Hodge | ○ Dana Thomas |
| ○ Jeremy Carr | ○ Sharon Humphrey | ○ Kathleen Thompson |
| ○ Scotty Carr | ○ James Hurst | ○ Jamie Thornton |
| ○ Jerri Carroll | ○ Tanya Hunnicutt | ○ Diann Tippins |
| ○ Amy Collins | ○ Stacy Jackson | ○ Melanie Veasey |
| ○ Marty Cook | ○ Brandon Johnson | ○ Gina Wall |
| ○ Lynn Chambers | ○ Jacob Lee | ○ Justin Williams |
| ○ Gerald Creel | ○ Michael Lovett | ○ Linda Williams |
| ○ Jessica Dean | ○ Bridget Mann | ○ Sonny Wilson |
| ○ Greg Embry | ○ Stephanie Miller | |
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The college's Strategic Analysis Team (SAT) participates in developing the annual performance report and any necessary plans for improvements. The SAT includes, but is not limited to: 1) chairs of the career/technical education program advisory committees; 2) college faculty and staff representatives, to include individuals responsible for decisions related to instructional technology; 3) institutional advisory council representatives; 4) labor representatives; 5) student representatives; and 6) race/ethnicity and special population advocates. The committee will be appointed annually by the President. The SAT shall meet a minimum of one time annually no later than July.

A manual of processes, procedures, and committee work should be developed and passed along to next Chair appointee. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes, submitted to the Office of Institutional Effectiveness within 30 days and maintained in a secure manner.

- Michael Barnette, Chair
- Anitra Belyeu
- Meri Cashion
- Linda Williams
- Andi Burks (Resource)
- Cindy Entrekin (Resource)
- Program Advisory Committee Chairs
- Industry representatives
- 3 Student representatives (Career Technical Program)
- Student representative (Health Science)

The Committee reviews and adjudicates student conduct violations referred by policy to the Committee. The Committee meets when cases arise. The committee will be appointed annually by the President or designee unless determined otherwise at the discretion of the President.

A procedural manual of processes, procedures, and committee work should be developed and passed along to next Chair appointee. The Committee Chair will ensure that all committee meetings and outcomes are documented via minutes and maintained in a secure manner.

- Jeremy Carr, Chair
 - Stacy Jackson
 - Robin Calvert
 - James Hurst
 - Meri Cashion
 - Kendell Entrekin
 - Anne-Marie Mitchell
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